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Ref AMM/ Supreme Com.

19/12/2020

## SCRUTINIZER'S REPORT ON E-VOTING FOR SUPREME COMMERCIAL ENTERPRISES LIMITED

To
The Chairperson
Of the 36<sup>TH</sup> Annual General Meeting
SUPREME COMMERCIAL ENTERPRISES LIMITED
Y-4-A-C, LOHA MANDI, NARAINA
New Delhi - 110028 (DELHI)

Subject: Passing of resolutions through electronic voting pursuant to Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended.

Dear Sir,

- 1. Pursuant to the resolution passed by the Board of Directors of SUPREME COMMERCIAL ENTERPRISES LIMITED. (hereinafter referred to as the "Company") on 23.11.2020, I have been appointed as a Scrutinizer for scrutinizing the e-voting process in a fair and transparent manner as mentioned under Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended and circulars issued by MCA taking covid-19 conditions into consideration.
- 2. The Company engaged NATIONAL SECURITIES DEPOSITORY LIMITED (NSDL) evoting platform as the Service Provider for extending the facility of electronic voting to the shareholders of the Company. The Service Provider provided a system for recording the votes of the Shareholders electronically on all the items of business (both ordinary and special business) sought to be transacted in the 36<sup>th</sup> Annual General Meeting ("AGM") of the Company, which was held on Friday, the 18<sup>th</sup> December, 2020. NATIONAL SECURITIES DEPOSITORY LIMITED (NSDL) e- voting platform had set up e-voting facility on their website, https://www.evoting.nsdl.com
- 3. As on the cutoff date for despatch of Notice of Annual General Meeting, there were 284 Shareholders of the Company. The Notice of Annual General Meeting and Circular for evoting was sent through email to the Shareholders whose email id was made available by the depositories and for those holding in physical form to the extent it was available with the RTA and in the physical form to NIL shareholders. There were NIL incremental shareholders who became member after the dispatch of notice upto the cut-off date of 20.11.2020.
- 4. The Notice sent through email contained the detailed procedure to be followed by the shareholders who were desirous of casting their votes electronically as provided in the Rule 20 of the Companies (Management and Administration) Amendment Rules, 2014 as amended time to time.
- The cutoff date for the purposes of identifying the Shareholders who were entitled to vote on the resolutions placed for the approval of the shareholders was 11/12/2020 The evoting facility was kept open from Tuesday, 15<sup>th</sup> December, 2020 (9.00 A.M.) to Thursday, 17<sup>th</sup> December, 2020 (05.00 P.M.)
- 6. Pursuant to Rule 20(4)(v) of Companies (Management and Administration) Rules, 2014 and relevant MCA Circulars, the Company released an advertisement, which was published on 24.11.2020 in Financial Express in English language and Jan Satta in Hindi language newspapers. The notice published in the newspaper carried the required information as specified in the Rule 20 of Companies (Management and Administration) Rules, 2014 as amended and in accordance with relevant MCA Circulars.

- 7. At the end of the voting period on December 17, 2020 at 5.00 P.M. the voting Portal of the service provider was blocked forthwith. On December 18<sup>th</sup>, 2020 after the annual general meeting the votes cast through remote e-voting facility were duly unblocked by me as a Scrutinizer in the presence of REKHA SHARMA (FCS 6428) who acted as the witnesses, as prescribed in sub Rule (4)(xii) of said Rule 20 of Companies (Management and Administration) Rules, 2014 as amended.
- 8. Particulars of all Votes cast by electronic mode have been entered in the register separately maintained for the purpose in electronic mode.

As a Scrutinizer the report of the e-voting carried by the shareholders was duly complied and the detail of vote casted are as follows.

RESOLUTION NO. 1 – ORDINARY RESOLUTION FOR ADOPTION OF THE AUDITED, FINANCIAL STATEMENT (Standalone & Consolidated) OF THE COMPANY AS AT 31<sup>ST</sup> MARCH, 2020 AND INCOME STATEMENT FOR THE YEAR ENDED ON THAT DATE ALONG WITH THE AUDITORS REPORT AND DIRECTORS REPORT THEREON.

| Particulars                                   | No. of Members who cast their votes electronically | No. of Equity Shares of<br>the Nominal Value of<br>Rs.10/- each. (Votes) | % age of the<br>Total Votes<br>received |
|---|--|--|---|
| Total Votes received by electronic mode       | 29   | 520654   | 100%                                    |
| Total Number of Votes against the resolution  | NIL  | NIL  | NIL                                     |
| Total Number of Votes in favour of Resolution | 29   | 520654   | 100%                                    |

## RESOLUTION NO. 2 - ORDINARY RESOLUTION FOR RE-APPOINTMENT OF MR. ABHISHEK GUPTA (DIN: 00054145), WHO RETIRES BY ROTATION.

| Particulars                                   | No. of Members<br>who cast their<br>votes electronically | No. of Equity Shares of<br>the Nominal Value of<br>Rs.10/- each. (Votes) | % age of the<br>Total Votes<br>received |
|---|--|--|---|
| Total Votes received by electronic mode       | 29   | 520654   | 100%                                    |
| Total Number of Votes against the resolution  | NIL  | NIL  | NIL                                     |
| Total Number of Votes in favour of Resolution | 29   | 520654   | 100%                                    |

# RESOLUTION NO. 3 – ORDINARY RESOLUTION TO FIX THE REMUNERATION OF THE STATUTORY AUDITORS FOR THE FINANCIAL YEAR 2020-21.

| Particulars                                      | No. of Members<br>who cast their<br>votes electronically | No. of Equity Shares of<br>the Nominal Value of<br>Rs.10/- each. (Votes) | % age of the<br>Total Votes<br>received |
|--|--|--|---|
| Total Votes received by electronic mode          | 29   | 520654   | 100%                                    |
| Total Number of Votes against the resolution     | NIL  | NIL  | NIL                                     |
| Total Number of Votes in<br>Gavour of Resolution | 29   | 520654   | 100%                                    |

All the resolutions contained in the notice dated 23<sup>rd</sup> November, 2020 calling 36<sup>th</sup> annual general meeting of the Company stand passed under e-voting process with requisite majority.

I hereby confirm that I am maintaining the registers received from the service provider both electronically and manually in respect of the votes cast through e-voting by the shareholders of the Company. I have handed over all the relevant records to the Company Secretary of the Company who is authorised by the Board.

Thanking you,

Yours Sincerely

RAKESH KUMAR SCRUTINIZER

(M. No.-FCS 7695, C. P. No. 8553)

For R K & ASSOCIATES. (COMPANY SECRETARIES)

UDIN: F007695B001558002

Place: New Delhi

Dated: December 19, 2020

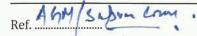
#### Witness:

1) REKHA SHARMA (FCS-6428) D/O Sh. O P SHARMA Add: 405, Neel Padam-II, Sector-4, Vaishali, Ghaziabad-201010, Uttar Pradesh

2) SEEMA SHARMA W/O SH. Narender Kumar D-1, 58-59, Sector-11 Rohini-110085



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## FORM No. MGT-13 Report of Scrutinizer(s)

Date 19/12/2010

[Pursuant to Section 109 of the Companies Act, 2013 and Rule 21(2) of The Companies (Management and Administration) Rules, 2014]

| Name of Company  | SUPREME COMMERCIAL ENTERPRISES LIMITED                      |  |  |
|------------------|---|--|--|
| CIN              | L51909DL1983PLC016724                                       |  |  |
| Type of Meeting  | 36 <sup>th</sup> Annual General Meeting                     |  |  |
| Day, date & time | Friday, 18th December, 2020 at 11:30 A.M. IST through Video |  |  |
|                  | Conferencing/Other Audio Visual Means                       |  |  |

To,
The Chairperson
SUPREME COMMERCIAL ENTERPRISES LIMITED
Y-4-A-C, LOHA MANDI, NARAINA
New Delhi - 110028 (DELHI)



Subject: Passing of resolutions through voting conducted through electronic voting system of NSDL pursuant to Section 109 of the Companies Act, 2013 read with Rule 21 of the Companies (Management and Administration) Rules, 2014 as amended.

Dear Sir,

I, Rakesh Kumar of R K & Associates, a Practicing Company Secretary, holding FCS 7695 & CoP 8553 appointed as Scrutinizer for the purpose of scrutinizing the remote evoting process and voting at AGM at the 36<sup>th</sup> Annual General Meeting (AGM) of the members of **SUPREME COMMERCIAL ENTERPRISES LIMITED** held on Friday the 18<sup>th</sup> December, 2020 at 11:30 A.M. through video conferencing / other audio-visual means (OAVM), where following items were transacted:

| Resolution No. | Type of resolution | Particulars   |
|----------------|--------------------|---|
| 01 -           | Ordinary           | To adopt of the Annual Financial Statements (Standalone & Consolidated) for the year ended on 31.03.2020                                  |
| 02             | Ordinary           | To reappoint Shri Abhishek Gupta, Director (DIN: 00054145), who retires by rotation and being eligible, offers himself for reappointment. |
| 03             | Ordinary           | To fix the remuneration of the Statutory Auditors for the Financial Year 2020-21.   |

### I submit my report as under:

 The Company convened its 36<sup>th</sup> AGM on December 18<sup>th</sup>, 2020 through VC/OAVM at 11:30 AM IST in accordance with the provisions of Companies Act, 2013 (the Act) read with the General Circular numbers 28/2020, 20/2020, 14/2020, 17/2020 dated August 17, 2020, May 5, 2020, April 13, 2020 and April 8, 2020 respectively issued by the Ministry of Corporate Affairs and relevant SEBI circulars;

- The compliance with the provisions of the Companies Act, 2013 and the Rules made thereunder relating to voting at the AGM by the shareholders on the resolutions set out in the Notice of the 36<sup>th</sup> Annual General Meeting of the Company is the responsibility of the management.
  - My responsibility as a Scrutinizer was to ensure that the e-voting process is conducted in a fair and transparent manner and render Scrutinizer's Report of the total votes cast in favour or against if any, to the Chairman on the above mentioned resolutions.
- 3. The Company has informed that on the basis of Register of members, it has completed dispatch of Notice of AGM and Annual Report on Wednesday the 25<sup>th</sup> November, 2020 by E-mail (who had registered their email ids). This is in compliance with the MCA Circular number 20/ 2020 dated May 5, 2020 read with Circular Number 14/2020 dated April 8, 2020 and Circular number 17/ 2020 dated April 13, 2020 & SEBI Circular No. SEBI/ HO/ CFD/ CMD 1/ CIR/ Pf 2020/ 79 dated May 12, 2020.
- Voting rights were reckoned as on Friday, December 11<sup>th</sup>, 2020 being the Cut-off date for the purpose of determining the members to vote at the remote e-voting and voting at the AGM.
- 5. The Company has availed the services of National Securities Depositary Limited (NSDL) to provide e-voting facilities to the members of the Company.
- 6. Remote e-voting platform was open from 9.00 a.m. on Tuesday, December 15<sup>th</sup>, 2020 till 5.00 p.m. on Thursday, December 17<sup>th</sup>, 2020 and members were required to cast their votes electronically conveying their assent or dissent in respect of the Resolutions on the remote e-voting platform provided by NSDL.
- 7. In compliance with Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and as prescribed under Rule 20(4)(xiii) of the Companies (Management and Administration) Amendment Rules, 2015, for the purpose of ensuring that Shareholders who have cast their votes through remote e-voting do not vote again at the General Meeting, the Scrutinizer shall have access after closure of period of remote e-voting and before the start of General Meeting, to only such details relating to Shareholders who have cast their votes through remote e-voting, such as their names, DP ID & Client ID/ folios, number of shares held but not the manner in which they have voted.
- Accordingly, NSDL the remote e-voting agency provided us with names, DP ID & Client ID/folios and shareholding of members who had cast their votes through remote e-voting.
  - The Company through NSDL provided e-voting facility to members attending the AGM who had not cast their votes through remote e- voting to cast their votes.

- 10. On completion of voting at the AGM, NSDL provided the list of members who had cast their votes, their holding details and details of votes cast on the Resolution.
- 11. Votes were reconciled with the records maintained by the Company and/or Registrar & Share transfer Agent of the Company M/s Indus Portfolio Pvt. Ltd. (the RTA) with respect to authorizations lodged with the Company.
- 12. We unblocked the remote e-voting results on the NSDL remote e-voting platform and downloaded the remote e-voting results.

#### 13. Results

We observed that:

29 members had cast their votes through remote e-voting and out of whom 19 members cast their vote between 9.00 AM 15<sup>th</sup> December, 2020 till 5.00 PM 17<sup>th</sup> December, 2020 through remote e-voting and 10 members had cast their votes at the AGM and attended the AGM through VC/OAVM

Consolidated Result with respect to the items on the agenda as set out in the Notice of the AGM is enclosed herewith as **Annexure-1**.

Thanking you,

For R K & Associates, Company Secretaries

Rakesh Kumar

(M. No. FCS 7695), (CoP No. 8553)

UDIN: F007695B001558002.

Date: 19.12.2020 Place: New Delhi.

Countersigned by Shri Sita Ram Gupta, The Chairman of the Meeting.

I. Resolution Number-1 ORDINARY RESOLUTION FOR ADOPTION OF THE AUDITED, FINANCIAL STATEMENT (Standalone & Consolidated) OF THE COMPANY AS AT 31<sup>ST</sup> MARCH, 2020 AND INCOME STATEMENT FOR THE YEAR ENDED ON THAT DATE ALONG WITH THE AUDITORS REPORT AND DIRECTORS REPORT THEREON.

(a) VOTED IN FAVOUR OF THE RESOLUTION:

| Mode of Voting  | No. of Members voted | Number of votes<br>Cast by them | % of total number of<br>Valid Votes Cast |
|-----------------|----------------------|---------------------------------|--|
| Remote e-voting | 19                   | 78879                           | 15.15                                    |
| Voting at AGM   | 10                   | 441775                          | 84.85                                    |
| Total           | 29                   | 520654                          | 100.00                                   |

- (b) VOTED AGAINST No vote Casted against the resolution
- II. Resolution Number-2 ORDINARY RESOLUTION FOR RE-APPOINTMENT OF MR. ABHISHEK GUPTA (DIN: 00054145), WHO RETIRES BY ROTATION.

(a) VOTED IN FAVOUR OF THE RESOLUTION:

| Mode of Voting  | No. of Members voted | Number of votes<br>Cast by them | % of total number of<br>Valid Votes Cast |
|-----------------|----------------------|---------------------------------|--|
| Remote e-voting | 19                   | 78879                           | 15.15                                    |
| Voting at AGM   | 10                   | 441775                          | 84.85                                    |
| Total           | 29                   | 520654                          | 100.00                                   |

- (b) VOTED AGAINST No vote Casted against the resolution
- III. Resolution Number-3 ORDINARY RESOLUTION TO FIX THE REMUNERATION OF THE STATUTORY AUDITORS FOR THE FINANCIAL YEAR 2020-21.

(a) VOTED IN FAVOUR OF THE RESOLUTION:

| Mode of Voting  | No. of Members voted | Number of votes<br>Cast by them | % of total number of<br>Valid Votes Cast |
|-----------------|----------------------|---------------------------------|--|
| Remote e-voting | 19                   | 78879                           | 15.15                                    |
| Voting at AGM   | 10                   | 441775                          | 84.85                                    |
| Total           | 29                   | 520654                          | 100.00                                   |

(b) VOTED AGAINST – No vote Casted against the resolution

Thanking you, Yours Sincerely

RAKESH KUMAR SCRUTINIZER

(M. No.-FCS 7695, C. P. No. 8553)

For R K & ASSOCIATES. (COMPANY SECRETARIES)

Place : New Delhi

Dated: December 19, 2020